

## **POOL PASS INFORMATION**

Pool passes are available at the *Management Office* only.

The office is open Monday – Friday from 9:00 am to 5:00 pm.  
Please come to the office by 4 pm to obtain passes.

Note: On **Friday May 26, 2023**, passes will only be issued **before 3 pm** due to a high demand for passes in time for the Holiday weekend.

Please allow at least 24 hours for pool passes to be issued.

If you are coming to the office on a Friday, passes may not be available until the following Monday.

We will do our best to issue passes the same day.

**Passes will NOT be given to tenants who aren't registered.**

**Accounts must be PAID IN FULL before passes will be given.**

If you have a past due balance, it must be paid **in-full** by certified check or money order **only**.

**Passes will be given only to those who reside in the unit full time.**

Pool privileges may be revoked for residents trying to obtain passes for someone (including children) who does not reside **FULL-TIME** in Village Shires.

**Proof of residency is required.**

Thank you for your cooperation and have a safe Pool Season!

Village Shires Community Association